



Board Executive:

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APPHON/ROHPPA NEWSLETTER

Atlantic Provinces Pediatric Hematology/Oncology Network
Réseau d'Oncologie et Hématologie Pédiatrique des Provinces Atlantiques
Winter 2011

2011 Conference:

Planning is now underway for the 2011 APPHON/ROHPPA Conference. Two sets of dates have been tentatively booked: November 4-5 and November 18-19. If anyone knows of a conflict with either of those dates please let me know at carol.digout@iwk.nshealth.ca.

The planned theme this year is 'Research'. If anyone has a topic they would like to see presented or research you would like to present, APPHON/ROHPPA would be glad to try to accommodate.

The 2010 conference was a huge success, thank you to all participants/presenters and organizers.

Job Opening:

Mickie Al-Molky retired from APPHON/ROHPPA in the fall. Mickie will be sorely missed. A huge thank you to her for all she did for APPHON/ROHPPA in her position as Levels of Care Coordinator. We

are better able to deliver care to patients and families because of her efforts!

APPHON/ROHPPA now has a job opening. The job was posted on Career Beacon in Atlantic Canada in January. We have decided to postpone the final interview list until the members of APPHON/ROHPPA receive the notification via this newsletter.

The IWK Human Resource Department is accepting applications on our behalf. Attached to this newsletter is the job description with the information for applying. The job posting will be ending on February 21st. If you have any questions, please contact Carol Digout at (902)470-7429.

Website Going Live:

The new APPHON/ROHPPA website is going live! The expected date of access is March 1st, 2011. While the website will have newsletters and guidelines available on going live, content and contact information will need to be up-dated.

A decision was made to go ahead before the website was 'perfect' due to issues with the old website. Anyone with suggestions for the website, please let Carol Digout know.

As soon as the new Domain name is registered we will send an e-mail with the new link.

Delivery of Chemotherapy

Recently, there have been a few incidences of home community health care providers giving incorrect information. This can be avoided by first consulting the appropriate person at their tertiary center. Please note that the "Levels of Care Approach for Hem/Onc Care for Adolescents and Children within the Atlantic Provinces" document on page 15 (2010 version) states:

Criteria:

It is expected that the general practitioner for each child/family will continue to be involved with the care of the child. However, because of the complexity of care during active treatment, it is expected that each child will have a local pediatrician, if available in the district, closely involved in the care of that child.

Delivery of chemotherapy:

Able to oversee oral chemotherapy as prescribed by a pediatric oncologist.

Pediatricians only [Advanced level, and if available, Basic and Intermediate levels] may carry out dose adjustments of oral chemotherapy doses according to the appropriate toxicity/therapeutic guidelines **after consultation** with a pediatric hematologist/oncologist, subspecialty oncology clinical pharmacist, subspecialty oncology clinical nurse specialist [Janeway] or nurse practitioner [IWK], or a subspecialty oncology clinic nurse with

delegated medical function certification in dose modification for oral chemotherapy.

If the family physician is the physician designated to manage the care in the community [Basic and Intermediate levels] he/she, may carry out dose adjustments of oral chemotherapy doses according to the appropriate toxicity/therapeutic guidelines **after consultation** with a pediatric hematologist/oncologist, subspecialty oncology clinical pharmacist, subspecialty oncology clinical nurse specialist [Janeway] or nurse practitioner [IWK], or a subspecialty oncology clinic nurse with delegated medical function certification in dose modification for oral chemotherapy.

APHON Chemotherapy/ Biotherapy Course

The March APHON Chemotherapy/Biotherapy course is full. Due to demand we are planning on having another course in the fall. Unfortunately, we are unable to obtain the course in French or to find a French equivalent. We will offer a translator for any questions regarding the course or the exam.

If anyone wants to be put on the waiting list please contact Kathy Webber at Katherine.webber@iwk.nshealth.ca. Also, please let us know in advance if you wish to have a translator present.

If you have questions regarding course content, please contact Mary Jean at maryjean.howitt@iwk.nshealth.ca or by phone at (902)470-6369.

Our Vision:

To facilitate access for Atlantic province children and youth to comprehensive, current, effective, evidence-based hematologic/oncologic treatment delivered as close to home as safely feasible



Position Title: Atlantic Provinces Pediatric Hematology and Oncology Network (APPHON) Levels of Care Coordinator

Position Type: Temporary full-time (1 FTE) position for one year

Competition: B-2011-0026

Salary: \$30.1424 - \$35.7862/hour

Posting Date: January 14, 2011

Closing Date: January 24, 2011-extended to February 21, 2011

Start Date: ASAP

Organization:

The Atlantic Provinces Pediatric Hematology/Oncology Network (Réseaud'Oncologie et HématologiePédiatrique des Provinces Atlantiques (APPHON/ROHPPA), established in 1995, is a not-for-profit organization committed to the delivery of excellence in hematology/oncology care to children and adolescents with cancer and their families as close to home as is safely and effectively possible.

Position Description

Reporting directly to the Executive Director of APPHON, the APPHON Levels of Care coordinator will be administratively accountable to the APPHON Board, the incumbent will provide overall coordination for Levels of Care activities in accordance with APPHON's mission, vision, and strategic plan. The APPHON Levels of Care coordinator supports the implementation, maintenance, and evaluation of the Levels of Care system.

Responsibilities:

The APPHON Levels of Care Coordinator:

- Supports, communicates, and models the values, mission, and vision of APPHON.
- Provides leadership in overseeing and coordinating APPHON's Levels of Care system including evaluation of the system.
- Provides direction and recommendations to the APPHON Board regarding the Levels of Care system.
- Educates about the Levels of Care system.
- Coordinates and participates in all site visits.
- Consolidates information from each site visit identifying site needs.
- Ensures the Levels of Care document is current.
- Participates in obtaining Levels of Care agreements for site designation.
- Contributes information to each edition of the APPHON newsletter to inform the membership about Levels of Care and facilitate improved communication.
- Facilitates the development and sustainability of relevant partnerships with key community groups/healthcare providers, and provincial, national, and international associations/groups.
- Collaborates and partners with key stakeholders ensuring effective exchange of information and timely communication.
- Leads (as appropriate), participates in and/or contributes to committees as required.
- Demonstrates high level of understanding of trends and issues in the health environment and anticipates potential impact on effective implementation of the Levels of Care system.
- Facilitates integration of new/adopted clinical practice guidelines into the Levels of Care system.
- Ensures the effective and efficient use of resources (human, fiscal, and material).
- Reports to the APPHON Chair on a regular basis (as determined collaboratively with the Chair).
- Travel will be required and incumbent should be available to work from home as necessary.

Qualifications:

- Undergraduate level preparation in health care field.
- Registration in designated Health Professional Discipline.
- Demonstrated coordinating and managing skills and knowledge.
- Knowledgeable about pediatric oncology.
- Demonstrated excellent decision making, critical thinking, oral and written communication skills.
- Computer competencies required.
- Willingness to work flexible hours.
- General understanding of the health care system, especially within the Atlantic Provinces.
- Preference will be given to the bilingual candidate.

Interested parties are asked to submit a current resume including month and year of employment in past positions and a cover letter outlining their qualifications for the role. We thank all candidates for their interest, however, only those selected for an interview will be contacted.

Please include the competition number.

Email: Human.Resources@iwk.nshealth.ca (Preferred Method)

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